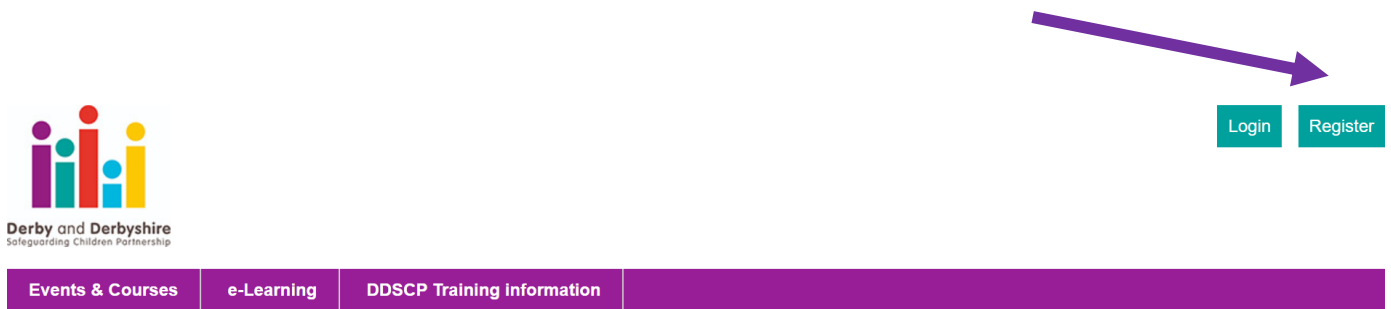


HOW TO CREATE A TRAINING ACCOUNT WITH DDSCP

Derby and Derbyshire Safeguarding Children Partnership has a new learning site. In order to create an account please follow the instructions below.

Step 1: Please go to <https://ddscp.event-booking.org.uk/>



Derby and Derbyshire Safeguarding Children Partnership

Events & Courses | e-Learning | DDSCP Training information

Login Register

Step 2: Click on 'Register'

The Self-registration form contains the following details that you are required to complete in order to set up a new account. All fields are required to be completed before you submit your self-registration form.

Your Details

First Name *

Last Name *

Your Role/Job Title *

Your Organisation *

What best describes your organisation *

- Results
-
- Academy
- Alternative providers (PRUs)
- Further education (colleges)
- Independent schools
- Maintained and foundation schools

Finance/Organisation Admin Name *

Finance/Organisation Admin Email *

Line Manager Name *

If you are self-employed then place your details in the Organisation box.

Use the drop-down box to select your sector. If your sector is not there use Other

Finance/Organisation Admin section: Training is free for most organisations.

If you do not pay for training, please put your manager's details in this section.

If you are self-employed then place your details in this section and the Line Manager section.

If you are in education, please provide details of your school business manager or finance officer.



Login Details

Please note passwords must be at least 8 characters long.

Email *

Confirm Email *

Password *

Requirements 8 more character(s) needed

Confirm Password *

Requirements Passwords do not yet match.

Add your email address and create a password.

Remember to read and tick the Terms & Conditions and Privacy boxes.

Terms & Conditions *

By registering you agree to the [Terms & Conditions](#)

Privacy & Consent

The information about you collected on this web site is subject to this [privacy policy](#). By disclosing information to us you agree to the terms of the policy.

Step 3: You will receive an email confirming your registration

[THIS IS AN AUTOMATED MESSAGE - PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL]

PLEASE NOTE: [To confirm your opt-in with us please follow this link.](#)

You will now be able to log in and access courses and e-learning courses.

Further Information about your account

Your Training Account will allow you to access all courses, events and e-learning.

You will be able to:

- book on a course
- cancel a course
- keep a digital record of your training
- download and print off your certificates
- reset your password yourself if you forget it

What to expect from our courses

You will be asked to complete a pre and post evaluation.

In order to access your certificate, you will need to complete the post evaluation form first.

